

# CALL FOR PROPOSALS

## IT'S THAT TIME OF YEAR AGAIN!

The Mentoring Institute at UNM is pleased to announce its 10th Annual Mentoring Conference. We invite faculty, staff, and students of higher education, researchers, K-12 educators, community leaders, administrators, non-profit partners, government agencies, and other professionals to participate in this five-day event. Together, we will develop dynamic conversations and networking opportunities through hands-on workshops, individual/panel presentations, and plenary sessions. We aim to foster engagement among scholars and professionals in the fields of mentoring, coaching, and leadership.

Conference Dates: Monday—Friday, October 23rd—27th, 2017, in Albuquerque, NM  
Location: University of New Mexico, [Student Union Building](#), Albuquerque, NM

### CONFERENCE THEME:

This year's conference theme is *A Decade of Cultivating an Inclusive Mentoring Community: Developmental Networks for Innovation, Achievement, and Transformation*. We seek to facilitate discourse on the effectiveness of developmental networks, and the importance of mentoring and coaching relationships for community building.

**We are interested in presentations based in the following topics:** Mentoring, Coaching, and Leadership, within the following strands: STEM (Science, Technology, Engineering & Mathematics), Arts, Humanities, Business, Health Sciences, Education, and others. We seek proposals that accomplish any of the following:

- Builds on the knowledge base of those new to the field of developmental relationships
- Demonstrates the effectiveness of existing mentoring, coaching, and leadership programs
- Proposes a methodology or evaluation model for developmental relationships
- Suggests new ideas and effective practices for successful developmental relationships
- Promotes diversity and inclusion, cross-cultural relationships, and innovation.

### WHAT WE ARE LOOKING FOR:

We are particularly keen to receive proposals that are: (a) Informative and relevant to the field of developmental relationships; (b) Supported by theory and research; and (c) Demonstrate ideas that are applicable to the conference theme. The term *developmental relationships* includes, but is not limited to mentoring, coaching, networking, and sponsorship.

### PRESENTER REQUIREMENTS:

Presenters in the 2017 conference must meet the following requirements (please read these carefully, as they are mandatory for all presenters):

- **Presentation:** Individual/panel sessions are assigned a 45-minute slot; we suggest a TED Talk format for the first 30 minutes of the presentation, 10 minutes for Q&A, and 5 minutes for the session's evaluation.
- **Paper:** Submission of a 5-7-page paper on the topic of your presentation is mandatory. Papers will be peer-reviewed and published in the conference proceedings. In addition to your individual/panel presentation, we strongly suggest to bring a poster to be displayed during the conference poster session. You do not need to write an additional poster paper; however, you will need to submit a Microsoft Power-Point file (template will be provided) with the content of your poster.
- **Poster:** Submission of a 1-2 page paper describing the content of your poster is mandatory. All poster presenters are also required to submit a Microsoft Power-Point file (template will be provided) with the content of your poster.
- **Registration:** Presenters must register for the conference; registration grants access to 13 plenary/round table/poster sessions and more than 300 individual/panel sessions. As a token of our appreciation for presenters' contributions to our conference, accepted presenters will receive a 20% discount from the standard fee of \$500. Please, register using your acceptance code.

More information on these requirements can be found on our website at [mentor.unm.edu](http://mentor.unm.edu).

[Click Here to Submit Your Abstract \(Due by May 15th\)](#)

### CALL FOR REVIEWERS:

The Mentoring Institute is seeking reviewers to assist at the 2017 Mentoring Conference. If you are a **past presenter** or **your abstract is accepted to this year's conference**, you may serve as peer-reviewer. This is a great opportunity to read and critically analyze scholarly work in the field of mentoring, coaching, and leadership. The annual conference brings in scholars from all over the nation as well as international researchers.

Reviewers' commitment includes:

1. Review a minimum of 5 papers with a maximum of 10 papers during the review cycle from July 1st-30th, 2017
2. Complete a thorough review within allotted time, following our review guidelines
3. Provide constructive feedback to enhance the work to be published in the conference proceedings

If you are interested in becoming a peer-reviewer, please check this option in your abstract submission form or send an email to Natalie Barka at [mentor@unm.edu](mailto:mentor@unm.edu) regarding your interest in volunteering as a reviewer.

We greatly appreciate your assistance and encourage you to take advantage of this valuable opportunity!

### CALL FOR MODERATORS:

The Mentoring Institute is also seeking volunteers to assist as room moderators. This is a great opportunity for networking, professional development, and serve at a great community of practice.

Moderators' commitment includes:

1. Work at least 3-4 hours as session moderator.
2. Introduce the presenter(s) of the session
3. Facilitate presentation setup
4. Start/end sessions on time
5. Handout and collect session's evaluations

If you are interested in serving as a volunteer, please check this option in your abstract submission form and send an email to Natalie Barka at [mentor@unm.edu](mailto:mentor@unm.edu) regarding your interest in volunteering as a session moderator and times you will be able to help out!

We greatly appreciate your assistance and encourage you to take advantage of this valuable opportunity!

### IMPORTANT DEADLINES:

Abstract Proposal Submission Deadline	May 15, 2017
Accepted Proposal Notification	May 30, 2017
Last Date to Register as Peer-Reviewer	June 15, 2017
Last Date for Presenter Registration	June 15, 2017
Paper Submission Due	June 30, 2017
Peer-Review Process	July 1-30, 2017
Peer Reviewed Paper Returned	August 1st, 2017
Final Paper Submission Due	August 30, 2017
Last Date to Register as Volunteer	September 30, 2017
Standard Registration Deadline	October 7, 2017



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